

OLYMEDICA

Medical Product Enquiry Form

Fillable intake template

Non-pharmaceutical medical equipment and healthcare supply

Document code	OM-FRM-001
Version / effective date	2.0 / 1 August 2026
Classification	BUSINESS FORM
Document owner	OLYVENRA LTD - Corporate Governance

Document purpose

To capture a non-pharmaceutical medical equipment, device, consumable or service requirement, including intended use, regulatory evidence, traceability, delivery and support needs.

Scope and use

Complete all applicable fields and enter "Not applicable" where necessary. Attach current supporting evidence and submit the form to info@olyvenra.com. Do not email passwords, payment-card data, patient-identifiable records, classified information, bank-login credentials or export-controlled technical data; request an approved secure channel first. Submission does not create an obligation to quote, approve, onboard or transact.

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Prepared by	Corporate Governance	Approved by	Director
Review cycle	Annual or on material change	Next review	August 2027
Record status	Controlled master	Language	English

Requester

Organisation	
Country	
Contact	
Buyer / distributor / provider	

Product

Generic product name	
Brand/manufacturer	
Model/catalogue number	
Quantity	
Packaging	
Sterile / non-sterile	
Shelf-life requirement	

Regulatory

Intended use	
User environment	
Risk class if known	
Required market authorisation	
CE/UKCA/FDA or other evidence requested	
UDI / lot traceability requirement	

Delivery and service

Destination	
Required date	
Incoterm	
Installation	

Training	
Warranty / maintenance	

Authorised signatures

Organisation / party - Party 1

Professional template for business use. It does not constitute legal, regulatory, export-control, medical or technical advice. Review and adapt it for the specific transaction and jurisdiction before signature or reliance.